

# HAVANT BOROUGH COUNCIL

Annual Council

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## Appointments to Committees 2023/2024

**FOR DECISION**

**Portfolio Holder:** Councillor Alex Rennie

**Key Decision:** No

**Report number:** HBC/001/2023

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### 1. Purpose

- 1.1 This paper is submitted to Full Council to consider nominations to various appointments for 2023/24.

### 2. Recommendation

2.1 Members are requested to:

- a. Note the political balance of the Council, as set out in Appendix A;
- b. Note the appointments made to the Cabinet by the Leader of the Council as set out in Part A of Appendix B
- c. Receive notification from the Leader of the Council that unless and until the Leader of the Council otherwise directs, the Cabinet, being the body which will undertake the relevant functions and powers set out in Part 3 of the Constitution of Havant Borough Council, will undertake all those functions and powers by acting together, save that, where Cabinet functions have been delegated to individual members of the Cabinet in accordance with the Scheme of Delegations to Cabinet Leads set out in Part 3B of the Constitution and/or to officers in accordance with the Scheme of Delegations to Officers set out in Part 3G of the Constitution, those delegations will continue to have effect.
- d. Review the representation of the different political groups on each of the Committees and Boards set out in Appendix B and determines:
  - I. the allocation of seats on each of those bodies to each of the political groups into which the Council is divided and
  - II. the membership of those bodies in accordance with the wishes of those groups; and

- e. Approve:
  - I. the appointment and functions of the various Committees and Boards
  - II. the appointment of Councillors to those Committees and Boards
  - III. the appointment of Chairs and Vice-Chairs (as appropriate) to those Committees and Boards as set out in Parts B and C of Appendix B;
  - IV. that all appointments set out in Appendix B, shall remain in place until the next Annual meeting of the Council;

### **3. Executive Summary**

- 3.1 This report comprises the political balance for noting, notification from the Leader of the membership of the Cabinet and the proposed committee appointments and appointments to outside organisations for approval.

### **4. Additional Budgetary Implications**

- 4.1 None

### **5. Background and relationship to Corporate Strategy and supporting strategies and policies**

- 5.1 The Council's Constitution sets out the process for:-

- a. the election of Mayor of the Council;
- b. the election of Deputy Mayor of the Council
- c. the election of the Leader of the Council; and
- d. other general appointments.

- 5.2 These will be made by the Council at the Annual Meeting, the membership of the Committees and appointments to outside organisations is normally reviewed at Council.

#### **5.3 Nominations to Committees, Offices and Outside Organisations**

- 5.3.1 Appendix A to this report sets out the political balance calculation for the Council.

- 5.3.2 The calculation is governed by statute and is referred to in the Council's Constitution. The following principles are included within the Local Government and Housing Act 1989, in respect of the calculation:-

- a. that all seats are not allocated to the same political group;

- b. that the majority of the seats go to the political group majority on the full Council;
- c. that, subject to the above two principles, the number of seats on the total of all ordinary committees allocated to each political group, bears the same proportion to the proportion on the full Council; and
- d. that subject to the above three principles, the number of seats on each ordinary committee allocated to each political group bears the same proportion on the full Council.

5.3.3 Options Considered – not applicable.

## 6. Resource implications

### 6.1 Financial implications

6.1.1 None

#### **Section 151 Officer comments**

The recommendations of this report have no excess budgetary or resource implications. Member allowances relating to the appointment to committees and boards are unaffected in total and within budget. Therefore, this report has my approval.

Steven Pink – S151 Officer

### 6.2 Human resources implications

6.2.1 None

### 6.3 Information governance implications

6.3.1 None

### 6.4 Climate and environment implications

6.4.1 None

### 6.5 Other resources implications

6.5.1 None

### 6.6 Legal implications

6.6.1 The above report has been subject to consultation with the Monitoring Officer and reflects her legal comments

## **Monitoring Officer comments**

The Council must allocate seats on committees so as to give effect to the political balance rules.

The Council is required to review the representation of Groups at its Annual Meeting each year and as soon as practicable after an event which alters the political balance between the Groups and to determine the allocation of seats to be filled by appointments by the Council. This is in accordance with Sections 15 to 17 of the Local Government and Housing Act 1989 and Section 8 of the Local Government (Committees and Political Groups) Regulations 1990 (Requirement to Constitute Political Groups).

## **7. Risks and mitigations**

7.1 None

## **8. Consultation**

8.1 In consultation with Group Leader and Independent Councillors

## **9. Communications**

9.1 Communicated in the Annual Council Minutes

## **10. Appendices**

10.1 Appendix A – Political Balance

10.2 Appendix B – Appointments Schedule

## **11. Background papers**

11.1 [Havant Borough Council's Constitution](#)

### **Agreed and signed off by:**

**Portfolio Holder:** Councillor Alex Rennie – 16/05/2023

**Executive Head:** Matt Goodwin – 15/05/2023

**Monitoring Officer:** Jo McIntosh – 16/05/2023

**Section 151 Officer:** Steven Pink – 16/05/2023

### **Contact officer:**

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